



Tyler New Mexico Online Account Security Agreement

121 Sandoval Street, Suite 300
Santa Fe NM, 87501
Phone: (505) 982-8307
Fax: (505) 212-0758

New Mexico Interactive, LLC, dba Tyler New Mexico ("Tyler NM") has adopted the following *Online Account Security Agreement*, which outlines your responsibilities for securing and using an official username and password for access to secure online applications. Use of an Tyler NM secure online application requires your acceptance of all the policy terms and conditions stated below.

1. You must not share your account with other individuals for any reason. Your online account is to be used only by you for official business purposes.
2. You understand and acknowledge that the application is only to be accessed by authorized users. You agree to protect the confidentiality of your Password and User Name. As an authorized user, you will not cause or permit anyone, other than yourself, to access the application by use of your password and user name.
3. Regardless of circumstances, passwords must never be shared or revealed to anyone else besides the authorized user; to do so exposes the authorized user to responsibility for all actions that the other party takes with the password.
USERS FOUND SHARING THEIR ACCOUNT WITH ANOTHER INDIVIDUAL WILL HAVE THEIR ACCOUNT DEACTIVATED IMMEDIATELY.
4. You understand and acknowledge that Tyler NM is not responsible for any unacceptable content, document, image or code that is entered into the Content Management System by agency staff.
5. All users create their own username and password; please use the email address you provide below when you create your account: <https://secure.mvd.newmexico.gov/Accounts/Login.aspx>
6. Access to the Interactive applications is regulated by user roles: Admin Users and Users. Tyler NM manages Admin Users, i.e. grants and removes access to the appropriate applications. Admin Users manage regular Users. Please indicate below if this user needs Admin User* privileges.

Agency/Department	Supervisor's Name	
User Name	Job Title	Admin User* <input type="checkbox"/> YES <input type="checkbox"/> NO
Telephone Number + Ext	Email	

Please select the Online Service to which your organization would like to have access:

User Interactive Services (online website) – Search for records using an online web interface.	
	Driver License Records – search and view driver records
	Driver Monitoring - monitor changes to driver records
	Disability Placard Lookup - validate disability placard ID numbers
	Motor Vehicle Records – search and view vehicle records
Point to Point – Uses an API to request specific records. Requires your IT/Developer to set up.	
	Driver License Records
	Motor Vehicle Records
Bulk Data - Daily differential file sent to customer via SFTP folder. Requires your IT/Developer to set up.	
	Vessel/Boat Data
	Vehicle Data
Batch Data Driver Monitoring – Monitor driver records by customer defined list. Requires your IT/Developer to set up.	
	Driver Monitoring – monitor changes to driver records
	Youthful Driver Monitoring – monitor driver by address

Signatures

Supervisor Signature	Date
----------------------	------

I have read the above and agree to abide by its provisions. I understand that violation of the provisions stated in the policy may cause suspension or revocation of online access and related privileges.

User Signature	Date
----------------	------

--FOR OFFICE USE ONLY--	Date
Tyler NM APPROVAL SIGNATURE:	